



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 19TH NOVEMBER 2024 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 15th October 2024
5. Parklands Woods and Recreation Ground:
 - a) To discuss future management of Parklands Wood
6. Finance Matters:
 - a) To receive Accounts as at 31st October 2024
 - b) To receive notification of Bank Charges starting 14th January 2025
 - c) To discuss Grant Requests for April 2025 payment
 - d) To discuss the draft Budget for 2025/26 and the suggested Precept request
 - e) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £1,315.76
 - ii. SCC Pension Fund (Clerk's Pension) £397.62
 - iii. Ufford Community Hall (Hall Hire) £40.00
 - iv. Thurlow Nunn Standen Ltd (Consumables for Woodlands) £15.83
 - v. Stowe Building Contractors Ltd (Community Hall Toilets) £11,933.83
 - vi. *Any invoice coming forth*

Please be aware that recording of meetings is probable

- f) To note Payments made since last meeting:
 - i. The Notice Board Company (Notice Board) £1,705.15
 - g) To note Payments received since last meeting:
 - i. SCC (Grant for Notice Board) £950.00
7. Planning - To discuss and agree response to the following Planning Applications or Appeals:
- a) DC/24/3102/TPO - A1 of TPO No. 31 / 1957 1no. Poplar (marked on plan) - Fell - Parkside, Lower Road, Ufford – *to ratify decision taken via email*
 - b) DC/24/3150/VOC - Variation of Condition 2 of DC/22/0837/VOC (Front and side extensions, remodelling, conversion and associated works) - To revise the approved scheme to reduce scale and costs of proposed works. To remove reference to drawing 1679/30A and replace with drawing TRD-16-02. - Cambrai House, High Street, Ufford - *to ratify decision taken via email*
 - c) DC/24/3491/FUL - Single storey rear extension and relocation of existing raised deck - Foxgloves The Avenue Ufford
 - d) DC/24/3877/FUL - Removal of existing single storey back porch, small sunroom and hall and reconstruction as two storey extension at Ufford House, Barrack Lane, Ufford
 - e) DC/24/3878/LBC - Removal of existing single storey back porch, small sunroom and hall and reconstruction as two storey extension at Ufford House, Barrack Lane, Ufford
8. Other Planning Matters:
- a) To acknowledge previous months list of ESC Planning decisions
 - b) Pettistree Solar Farm – To receive update on the outcome of Judicial Review
 - c) Hungarian Lodge bungalow – To receive notification of the demolition of a heritage wall
9. Neighbourhood Plan
- a) To receive an update on the Ufford Neighbourhood Plan.
10. Highways:
- a) To discuss the Local Transport Plan for Suffolk to 2040 - Public Consultation
 - b) To discuss writing to Cllr. Nicoll to request a Traffic Count is undertaken on The Avenue and School Lane (approx.. cost £450.00)
 - c) To discuss ESC consultation on the ‘Licensing of Jet Ski/water scooter Commercial Operators’
 - d) To receive the Footpaths Report and discuss increasing the number of volunteers
11. Community Hall:
- a) To receive update on the refurbishment of the Community Hall Toilets
 - b) To receive update on the Electric Vehicle Charging Point
12. Projects List:
- a) Emergency Plan – To receive update from Cllrs. Bennett and Hawthorne
 - b) River management – To receive an update on the Lower Deben Riparian Owners Group and on progress with ESRT "Recovering the Deben from Source to Sea" project
13. Documentation – To acknowledge review of:
- a) Anti-Harassment And Bullying Policy (November 2024) – *sent to all on 23rd October 2024*
14. To receive reports on meetings attended on behalf of the Council, including:
- a) SZC Southern Transport Forum - verbal report on meeting held on 13th November 2024

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15. To receive agenda items for next meeting and agree date of Next Meeting (17th December 2024)

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed

16. Staff:

- a) To receive report from Cllrs. Jones and Findley on Clerk's Annual Review
- b) To ratify decision to implement Pay Rise for the Clerk, as suggested by NALC/SLCC, back dated to April 2024
- c) To discuss amending Clerk's Pay regium from 4 or 5 weekly to monthly
- d) To discuss removing Clerk's additional three hours pay for work on the Neighbourhood Plan, with effect from 31st December 2024

Judi Hallett - Clerk to the Parish Council (14th November 2024)