



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 18th JUNE 2024 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 28th May 2024
5. To appoint persons to the following offices:
 - a) SALC Representative (+ meetings)
 - b) Representative of ESC Community Partnership – Deputy to Cllr. Findley
6. Highways:
 - a) To receive an update on the proposed Gas works on High Street and Byng Hall Road and to decide further actions to take, following Ufford Parish Council letter to Cadent and their response
7. Finance Matters:
 - a) To receive Accounts as at 31st May 2024
 - b) To authorise the following Invoices for Payment/Transfers:
 - i. J Hallett (Salary and Expenses) £986.44
 - ii. SCC Pension Fund (Clerk's Pension) £245.63
 - iii. Thurlow Nunn Standen Ltd (Line for Strimmer) £38.50

Please be aware that recording of meetings is probable

- iv. A Martin (Tree Popper) £306.00
v. *Any invoice coming forth*
- c) To note Payments made since last meeting:
i. None
- d) To note Payments received since last meeting:
i. None
8. Planning - To discuss and agree response to the following Planning Applications or Appeals:
a) DC/24/1902/FUL - Proposed front, side and rear extensions to existing detached dwelling - Two Trees, Spring Lane, Ufford
b) DC/24/2100/FUL - Single storey rear extension to existing bungalow | Stewarton, The Avenue, Ufford
c) DC/24/2055/LBC - Listed Building Consent - Internal alterations to existing staircase to improve access | Malt House, Spring Lane, Ufford
9. Other Planning Matters:
a) To acknowledge previous months list of ESC Planning decisions
b) To receive feedback regarding Pettistree Solar Farm decision and ESC Planning Committee South processes
10. Neighbourhood Plan
a) To receive an update on the Grant Funding.
b) To discuss next steps following Reg 14 consultation
11. Community Hall Upgrade:
a) To receive update on the Lottery Application for monies to refurbish the Community Hall Toilets – *if received*
12. Projects List:
a) Emergency Plan – To receive update from Cllrs. Bennett and Hawthorne
b) Website Upgrade – To discuss offer of voluntary assistance from Ufford resident to manage and upgrade the Ufford website
13. Parklands Woods and Recreation Ground:
a) To receive update on work in the Woods
b) To discuss renewing our Woodland Management Plan and Felling Licence
14. Documentation – To review and adopt the following:
a) Financial Regulations May 2024 – *send to Councillors on 4th June*
15. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List
16. To receive reports on meetings attended on behalf of the Council
17. To receive agenda items for next meeting and agree date of Next Meeting (16th July 2024)

Judi Hallett - Clerk to the Parish Council (13th June 2024)