

# UFFORD NEIGHBOURHOOD PLAN STEERING GROUP

Location: Ufford Community Hall, The Avenue, Ufford

Date: 23<sup>rd</sup> January 2024

Time: 5.30pm ~ 7.06pm



## Record of Attendance

- Philippa Adcroft (PA)
- Edward Creswick (EC)
- David Findley (DF)
- Rilla Forge (RF)
- Kathryn Jones (KJ)
- Steve Mayhew (SM) (Part)
- Nigel Smith (NS) – Chair
- Judi Hallett (JH) - Clerk

## Minutes

### 1) Apologies for Absence and Declarations of Interest in Agenda Items:

Apologies for absence had been received from Simon Read (SR) and Sam Summers (SS). There were no declarations of interest on any agenda items.

### 2) Minutes of Previous Meeting:

The minutes of the meeting held on 12<sup>th</sup> December 2023 had been circulated to all. KJ proposed the minutes be adopted as correct. This was seconded by RF and all members were in agreement. NS signed the minutes and the Clerk agreed to publish on the Website.

**Action: JH**

### 3) Vision and Objectives Sanity Check:

NS set out the reasons for the additional meeting, stating that concern had been raised to him regarding the extent to which the plan was 'data driven' and that potentially it could be more explicit on what it *could* deliver and what it *couldn't*.

Extensive discussion was had on:

- The Housing Needs Assessment and its results and accuracy
- The suitability of Ufford as a place to live for residents when or if personal transport and driving was not an option

- The housing provision in the Plan against the number allocated in the Local Plan
- Analysis and assumptions made from the Household Questionnaire regarding the responses from some residents who had indicated they wished to downsize, but without knowing if they wished to stay within the parish or move to other locations better served for facilities and services; it was difficult to reach a conclusion.
- The extent to which the Plan could provide for the indicated ‘need’ for smaller and social housing
- The balance of using land for commercial use versus providing housing

Following extensive debate on the use of statistical information presented by AECOM in their Housing Needs Assessment, the group were not able to reach a consensus on how to include statements in the NP to say that although AECOM have suggested a requirement for certain categories of future housing, we had not been able to identify a complete solution. In conclusion SM felt unable to support the draft Plan in its current form and resigned from the group.

*SM left the meeting*

The remaining members of the meeting expressed shock and sadness at the departure of SM and wished thanks for his work on the Plan to date, to be recorded.

The meeting continued with a review of comments submitted to the Clerk regarding the Draft Plan. Some further amendments were made and the Clerk was asked to send these to Andrea Long.

**Action: Clerk**

4) Any other business:

There was no AOB.

5) Close and Date of Next Meeting:

The date of the next meeting of the Steering Group was set to 29<sup>th</sup> January 2024, 6.00pm, via Zoom. The meeting closed at 7.06pm

Signed:

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 Chair,  
 Ufford Neighbourhood Plan Steering Group

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 Date