

UFFORD NEIGHBOURHOOD PLAN STEERING GROUP

Location: Via Zoom Video Conference

Date: 10th July 2023

Time: 6.00pm ~ 7.45pm



Record of Attendance

- Philippa Adcroft (PA)
- Edward Creswick (EC)
- David Findley (DF)
- Rilla Forge (RF)
- Andrea Long (AL)
- Steve Mayhew (SM)
- Simon Read (SR)
- Nigel Smith (NS) - Chair
- Judi Hallett (JH) - *Facilitator*

Minutes

1) Apologies for Absence and Declarations of Interest in Agenda Items:

Apologies for absence had been received from Kathryn Jones (KJ), and Samantha Summers (SS). There were no declarations of interest on any agenda items.

2) Minutes of Previous Meeting:

The minutes of the meeting held on 12th June 2023 had been circulated to all and there were no further amendments. RF proposed they be adopted as correct. This was seconded by PA and all members were in agreement. JH agreed to take the hard copy for signature to NS and publish on the Website.

Action: JH

3) Speaking to Landowners:

AL and PA reported on a meeting with officers from ESC. A debate was had with reference to speaking to land owners and the concept of carrying out a Call for Sites. In conclusion it was agreed that there would be no 'Call for Sites', as per previous minutes, but that AL would arrange a meeting with one land owner to discuss what they had in mind for their land. It was agreed that RF, NS and JH should attend such a meeting, along with AL.

It was established that the important job now was to get the correct Policies in place in the draft Plan. Outline proposals for 'Site Specific Policies' were discussed and noted by AL.

The Clerk reported that the application for up to four bungalows on part of the land previously known as Crown Nursery, had been refused by ESC.

Action: AL

4) Housing Policies – To discuss first draft of the Housing Policies:

AL shared her screen and the draft Policies relating to Housing were discussed and AL was thanked for all her work to date. It was acknowledged that the Design Code still needed some corrections (NS was working with Rachel Leggett (RL) on this).

It was suggested that the whole Plan should align to the current thinking on a sustainable development with climate change in mind.

Action: AL

5) Assessment of Non-designated Heritage Assets – To review revised document:

The revised document had been circulated and the Working Party were congratulated on their work. The number of assets on the list had been reduced to 17 and once a little more information had been added, the list was ready to send to RL. It was again acknowledged that no property owners would be contacted before the Draft Plan was published for consultation.

Action: NS

6) Green Spaces – To review final document:

DF and RL acknowledged that they had not managed to produce the final document but would endeavor to do so within the next 10 days and send out for review.

Action: DF and RF

7) Funding – To receive an update from the Clerk:

JH reported that there was still no word from Locality with reference to funding for Plans in to 2023/24. However, NS had formally asked the Parish Council to consider allocating a further £1,500 from CIL funds to the project. DF proposed a formal record of support should be noted. This was seconded by EC and all were in agreement. JH to notify the Parish Councillors.

Action: JH

8) Communications:

After discussion it was hoped that an article in the October PUNCH (to be in by 15th September) could advertise the Draft Plan and the timetable and process for its consultation.

Action: JH and EC

9) Any other business:

- Ecological Corridors – SR reported on the research carried out so far and AL agreed to provide details of a second Plan which had a very good Ecological Corridors section.

Action: AL

10) Close and Date of Next Meeting:

The date of the next meeting was set to 14th August 2023, via Zoom. The meeting closed at 7.45pm.

Signed:

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Chair,
Ufford Neighbourhood Plan Steering Group

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Date