

UFFORD NEIGHBOURHOOD PLAN STEERING GROUP

Location: St Mary's Parish Hall, Ufford

Date: 17th April 2023

Time: 6.00pm ~ 7.46pm



Record of Attendance

- Philippa Adcroft (PA)
- Edward Creswick (EC)
- David Findley (DF)
- Rilla Forge (RF)
- Kathryn Jones (KJ)
- Steve Mayhew (SM)
- Nigel Smith (NS) – *Chair*
- Simon Read (SR)
- Samantha Summers (SS)
- Judi Hallett (JH) - *Facilitator*

Minutes

1) Apologies for Absence and Declarations of Interest in Agenda Items:

No apologies for absence had been received. Both DF and PA declared they had a property contained in the Non-Designated Heritage Assets list.

2) Minutes of Previous Meeting

The minutes of the meeting held on 13th March had been circulated to all and there were no further amendments. KJ proposed they be adopted as correct. This was seconded by PA and all members were in agreement. JH agreed to publish on the Website.

Action: JH

3) Speaking to Landowners:

A small working party had meet before the meeting to discuss the four potential sites within Ufford and whether or not a discussion should be held with the landowners.

In conclusion it was agreed that before any meetings with land owners were planned, the SG should meet with the ESC Planning department to discuss these sites. The Clerk was asked to set up a meeting with Mr Nicholls and Mr Ridley.

Action: JH

4) Policy ideas:

It was agreed that these could not be revisited until the consultants were back on board.

5) Assessment of Non-designated Heritage Assets:

The whole list of possible NDHA was assessed and each property assessed. Some were removed from the list and others added. NS and KJ agreed to update the master list and send out for further review.

Action: Working Party

6) Green Spaces:

It was agreed that this list was now finalised and had been forwarded to AL.

JH confirmed a meeting with the Suffolk Wildlife Trust would be held on 26th April, NS, RF and SR agreed to attend.

Action: JH, RF, NS and SR

7) Heritage Views

RF was thanked for her work in compiling the draft list. A couple of amendments were suggested, along with a few additions. RF agreed to amend the list and circulate again

Action: RF

8) Funding – To discuss funding in to 2023/24:

It was remarked again that the funding for NPs in to the following financial year had not been agreed. The Clerk agreed to monitor.

Action: JH

9) Communications:

It was agreed that a comprehensive article in the PUNCH magazine would be required once the draft plan was established.

10) Any other business:

- There was no other business

11) Close and Date of Next Meeting:

The date of the next meeting was set to 15th May 2023, and it was suggested this would be back in Zoom as hopefully AL and RL would be able to attend. The meeting closed at 7:46pm.

Signed:

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Chair,
Ufford Neighbourhood Plan Steering Group

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Date