

# UFFORD NEIGHBOURHOOD PLAN STEERING GROUP

Location: Via Zoom

Date: 13<sup>th</sup> March 2023

Time: 6.00pm ~ 7.57pm



## Record of Attendance

- Philippa Adcroft (PA)
- Edward Creswick (EC)
- David Findley (DF)
- Rilla Forge (RF)
- Kathryn Jones (KJ)
- Andrea Long (AL)
- Steve Mayhew (SM)
- Nigel Smith (NS) – *Chair*
- Simon Read (SR)
- Samantha Summers (SS)
- Judi Hallett (JH) – *Facilitator*

## Minutes

### 1) Apologies for Absence and Declarations of Interest in Agenda Items:

No apologies for absence had been received. There were no declarations of interest in items on the agenda.

### 2) Minutes of Previous Meeting

The minutes of the meeting held on 13<sup>th</sup> February had been circulated to all and there were no further amendments. KJ proposed they be adopted as correct. This was seconded by RF and all members were in agreement. JH agreed to finalise, to take to NS for signature and to publish on the Website.

**Action: JH**

### 3) Policy ideas – To further discuss draft Policy Ideas and Objectives:

AL ran through the draft Policy ideas and the group discussed and adjusted as appropriate. The following actions were agreed:

- DF and team to review the Green Spaces list and distribute a Final document
- DF and team also to start to analyse 'Views' from public paths and areas. AL to supply a number of examples
- JH to speak to the Suffolk Wildlife Trust (SWT) regarding the creation of 'Ecological Corridors' and a possible site meeting with them (SR and DF offered to attend)

- A Sub group (KJ, DF, SS, RF ad AL) to be established to discuss if and how a land owner may be approached regarding a particular parcel of land. JH to set up an initial meeting.
- Following initial discussion (above) AL to contact land owner
- JH to send contact details for a land owner to AL
- Bat Survey (carried out for Ufford PC) to be circulated by JH

Action: ALL

4) Assessment of Non-designated Heritage Assets:

NS and KJ reported that they were still working on the list but it was ever growing. AL confirmed that nothing should be off limits at this stage. Taking pictures of the assets was discussed and a method of dividing up the work. It was suggested that ESC may have a list of NDHAs; NS agreed to contact them. KJ also suggested that the list that Sudbury Town had created for their NP was good and would be worth a view.

Action: Working Party

5) Funding – To discuss funding in to 2023/24:

It was remarked again that the funding for NPs has not been decided, but that this was not unusual. AL confirmed that she and RL would invoice the Parish Council late in March (a plan had been agreed with JH) and that any unspent funds would then need to be returned. It was envisaged that the group could carry on with a list of tasks (to be supplied by AL) until the funding for 2023/24 was in place. AL also confirmed that she and RL would re-issue the plan when funding was secured.

6) Next Steps:

It was agreed that the team could continue with the following tasks in March & April:

- List of the Non-Designated Heritage Assets
- List of special Views within the village
- Creation of an Ecological Corridor, joining up with other villages
- Discussions on possible contact with certain land owners

AL agreed to provide a comprehensive list after the meeting

Action: AL

7) Any other business:

- There was no other business

8) Close and Date of Next Meeting:

The date of the next meeting was set to 17<sup>th</sup> April 2023, and it was suggested this could be in person and the Community Hall was booked. The meeting closed at 7:57pm.

Action: AL

Signed:

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Chair,  
Ufford Neighbourhood Plan Steering Group

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Date