

UFFORD NEIGHBOURHOOD PLAN STEERING GROUP

Location: Via Zoom

Date: 12th January 2023

Time: 6.00pm ~ 7.59pm



Record of Attendance

- Philippa Adcroft (PA)
- Edward Creswick (EC)
- David Findley (DF)
- Rilla Forge (RF)
- Kathryn Jones (KJ)
- Andrea Long (AL)
- Steve Mayhew (SM) (*after 6.15pm*)
- Nigel Smith (NS) – *Chair*
- Samantha Summers (SS)
- Judi Hallett (JH) – *Facilitator*

Minutes

1) Apologies for Absence and Declarations of Interest in Agenda Items:

Apologies for absence had been received from Rachel Leggett and Simon Read. There were no declarations of interest in items on the agenda.

2) Minutes of Previous Meeting

The minutes of the meeting held on 12th December had been circulated to all and there were no further amendments. EC proposed they be adopted as correct. This was seconded by NS and all members were in agreement. JH agreed to finalise, to take to NS for signature and to publish on the Website.

Action: JH

3) Development of objectives:

AL explained that the evidence from the Household Survey would be used to start to formulate the draft Plan. Each heading in the survey was discussed and draft Objectives and Policy ideas were noted.

AL agreed to write up all ideas and circulate for review.

Action: AL

4) Sites Discussion:

AL reported that she had spoken to ESC with reference to how potential development sites within the village could be covered by the Plan. It was agreed that a formal 'Call for Sites' would not be conducted; if deemed necessary, sites would be covered by specific Policies in the Plan.

Various sites in the village were discussed and thoughts and opinions were noted.

Action: AL

5) Policy Ideas:

See 3 above

Action: None

6) Assessment Local Green Spaces:

The working party gave details of over thirty spaces that had been identified. Discussion was held on some of these and a decision was made to remove three. It was remarked that all put forward would need to satisfy the criteria and they have to be 'special' in some way, not just standard agricultural land.

It was agreed that the working group would refine the draft list and it would be sent out for further review. KJ agreed to circulate previous planning appeal decisions on a particular piece of land. JH was asked to check on ownership of another parcel of land,

Action: Working Party, KJ, JH and ALL

7) Assessment of Non-Designated Heritage Assets:

The working party reported that this work had started but a large list was emerging. Concern was raised that the history of many properties was unknown and would take time to investigate, as well as co-operation from the property owner.

It was suggested that any property within the Conservation Area would not require investigating, as the fact that it was within the Conservation Area would afford it greater protection. SS agreed to ask for advice on this. It was agreed that the working party would concentrate efforts on properties outside of the CA for the present time.

Action: SS and Working Party

8) Next Steps:

- Assessment of Local Green Spaces and Non-Designated Heritage Assets to continue
- AL to start to draft Plan

Action: ALL

9) Any other business:

- JH to ask at forthcoming Election Briefing, what impact there would be on progress of a NP and if there was no requirement for an election, if this halted the Purdah Period.

Action: JH

10) Close and Date of Next Meeting:

The date of the next meeting was set to 13th February 2023, via Zoom.

The meeting closed at 7:59pm

Signed:

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Chair,
Ufford Neighbourhood Plan Steering Group

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Date