



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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**NOTICE OF THE UFFORD PARISH COUNCIL MEETING
TO BE HELD ON TUESDAY 16th APRIL 2024
THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm**

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. To co-opt up to two Councillors and signing of the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
5. To sign Minutes of the meeting dated 19th March 2024
6. Finance Matters:
 - a) To receive and agree End of Year Accounts to 31st March 2024
 - b) To receive and accept Internal Auditor's Report for 2023/24 and 'Annual Internal Audit Report' within Part 3 of the Annual Governance and Accountability Return 2023/24
 - c) To agree and complete Section 1 of Part 3 of the Annual Governance and Accountability Return 2023/24
 - d) To agree and complete Section 2 of Part 3 of the Annual Governance and Accountability Return 2023/24
 - e) To agree the CIL Report as at 31st March 2024
 - f) To agree the Reserve Allocations as at 1st April 2024
 - g) To agree the Internal Control Statement for year ending 31st March 2024
 - h) To receive update on the CCLA Account
 - i) To receive update on grant request for Mini Tree Popper for Woodlands

Please be aware that recording of meetings is probable

- j) To authorise the following Invoices for Payment/Transfers:
- | | |
|--|------------|
| i. J Hallett (Salary and Expenses) | £1,020.05 |
| ii. SCC Pension Fund (Clerk's Pension) | £245.63 |
| iii. HMRC Cumbernauld (Clerk's PAYE) | £338.97 |
| iv. SALC (Payroll for 6 months and Annual Subscription) | £451.64 |
| v. Suffolk.Cloud (Website Hosting for 2024/25) | £120.00 |
| vi. Suffolk County Council (Upgrade to Light 9 Parklands) | £572.40 |
| vii. Shopfitting Warehouse (2 Footpaths Leaflets Dispensers) | £32.94 |
| viii. D M Bracey (Quarterly and Annual RoSPA Play Equipment Inspections) | £516.00 |
| ix. Groundwork UK (Return of Unspent NP Grant) | £1,111.67 |
| x. St Mary's Church Flowers (Grant 2024) | £300.00 |
| xi. Ufford Community Hall (Grant 2024 - for Coffee Mornings) | £100.00 |
| xii. The Public Sector Deposit Fund TA Account (transfer to CCLA) | £25,000.00 |
| xiii. D Findley (Water Testing Consumables) | £145.33 |
| xiv. Trevor Brown (Internal Audit) | £223.00 |
| xv. <i>Any invoice coming forth</i> | |
- k) To note Payments made since last meeting:
- i. None
- l) To note Payments received since last meeting:
- i. None

7. Planning - To discuss and agree response to the following Planning Applications or Appeals:
- a) DC/24/0920/FUL - Single story rear extension - Windy Ridge, Ufford Place, Ufford

8. Other Planning Matters:

- a) To acknowledge previous months list of ESC Planning decisions
- b) Neighbourhood Plan – to receive an update on the Regulation 14 Consultation
- c) Solar Farm Pettistree - update re. ESC Planning Committee (South) Meeting

9. Community Hall Upgrade:

- a) Update on the project for refurbishing the Comm' Hall Toilets from the Hall Committee

10. Projects List:

- a) Emergency Plan – To receive update from Cllrs. Bennett and Hawthorne
- b) Wild about Ufford - update on plans for key events in Ufford and request for funding

11. Parklands Woods and Recreation Ground

- a) To receive update on work in the Woods
- b) To discuss renewing our Woodland Management Plan and Felling Licence

12. Highways:

- a) To discuss problems with Footpath 31 and SCC response

13. To receive reports on meetings attended on behalf of the Council, including:

- a) Report on the Sizewell C (SZC) Annual Forum held on 9th April – (Cllr. Findley)
- b) Report on ESC Community Partnership Forum held on 22nd March - (Cllr. Findley)

14. To receive agenda items for next meeting and agree date of Next Meeting (28th May 2024)

Judi Hallett - Clerk to the Parish Council (10th April 2024)

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