



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 19th MARCH 2024 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 20th February 2024
5. Planning - To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/24/0441/FUL - Use of plant display and associated sales area for standing of 30 x No. shipping containers for self-storage and provision of flexible external storage area. Demolition of glazed plant display area and erection of self-storage building together with associated parking facilities, security fencing, CCTV cameras and lighting. - The Nursery, Main Road, Pettistree
 - b) DC/21/5550/FUL - Erection of a solar photovoltaic (PV) array, with a total export capacity of up to 21 MW. Each of the solar panels will be mounted on a fixed panel system. The panels are covered by high transparency solar glass with an anti-reflective coating which minimises glare and glint, while aiding in the maximum absorption of the available sunlight. The panels are dark grey/blue in colour and are mounted on a frame of anodized aluminium alloy and galvanized steel - Land At Park Farm, Loudham Hall Road, Loudham
6. Other Planning Matters:
 - a) To acknowledge previous months list of ESC Planning decisions

Please be aware that recording of meetings is probable

- b) To receive update on communications with the Internal Drainage Board, with reference to the Surface Water Draining Plan for the former Crown Nursery Site
- c) Neighbourhood Plan – to receive an update on the Regulation 14 Exhibition and the progress of the Consultation

7. Community Hall Upgrade:

- a) To receive update on the project for refurbishing the Community Hall Toilets from the Hall Committee
- b) EV Charging Point – To receive update on the current position.

8. '.gov.uk' domains and email addresses – To discuss moving over

9. Projects List:

- a) Wild about Wickham – to receive an update on the current position
- b) Emergency Plan – To receive update from Cllrs. Bennett and Hawthorne
- c) Annual Parish Meeting – To receive update from the Clerk

10. Finance Matters:

- a) To receive Accounts as of 29th February 2024
- b) To receive update on the CCLA Account
- c) To review Reserves held by the Council
- d) To discuss purchase of Mini Tree Popper for Woodlands Group – Cost approx.. £290.00 (+ VAT)
- e) To authorise the following Invoices for Payment:

i. J Hallett (Salary and Expenses)	£923.30
ii. SCC Pension Fund (Clerk's Pension)	£254.90
iii. Ufford Community Hall (50% costs for EV Charging Point)	£152.36
iv. Ufford Punch Newsletter (Annual Subscription + NP Flyer)	£110.00
v. K N Coe (Maintenance)	£75.00
vi. Matthew Allen (Tree Works)	£300.00
vii. Compass Point Planning and Rural Consultants (NP Stage 4)	£2,700.00
viii. J Hallett (Refreshments for Exhibition)	£20.60
ix. R Leggett (NP Stage 4 plus Printing)	£tbc
x. <i>Any invoice coming forth</i>	
- f) To note Payments made since last meeting:
 - i. None
- g) To note Payments received since last meeting:
 - i. None

11. Parklands Woods – To discuss work on the Woods close to properties in Ufford Place and Nicholls Close

12. Highways:

- a) To receive the latest Footpaths Report

13. Documentation – To confirm adoption of:

- a) Risk Assessment (Financial) – *sent to Councillors on 21st February 2024*
- b) Risk Assessment (Non-Financial) – *sent to Councillors on 21st February 2024*
- c) Asset Register (March 2024) - *sent to Councillors on 11th March 2024*

14. Quarterly Health and Safety Review – To receive notification of any H&S matters and to add to Action List
15. To receive reports on meetings attended on behalf of the Council
16. To receive agenda items for next meeting and agree date of Next Meeting (16th April 2024)

Judi Hallett - Clerk to the Parish Council (14th March 2024)