



UFFORD PARISH COUNCIL

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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 20th FEBRUARY 2024 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 16th January 2024

Exclusion of the press and public from this item by virtue of Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the matter to be discussed

5. Neighbourhood Plan:
 - a) To discuss the Pre-Submission Draft Plan
 - b) To agree the Pre-Submission Draft Plan proceeds to Regulation 14 of the process and goes out to Consultation

Re-Entry of Press and Public

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6. To accept resignation of Cllr. Mayhew and discuss co-option of up to two Councillors
 7. Planning - To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/24/0127/FUL - Alterations and extensions at Ash Greys, Church Lane, Ufford,
 - b) DC/24/0336/VOC - Variation of Condition No.13 of Application C/03/0899 - Timing change of illumination only. Note same lighting nothing else changed. Change of timing from 8.30pm until 10.00pm for illuminations of driving range - Ufford Park Golf Club, Yarmouth Road, Melton (*part in Ufford*)

Please be aware that recording of meetings is probable

- c) Appeal - AP/23/0069/REFUSE (DC/23/0965/OUT) | Outline Application (all matters reserved save for access) - Construction of up to four dwellings and garages | Part Former Crown Nursery, High Street, Ufford

8. Other Planning Matters:

- a) To acknowledge previous months list of ESC Planning decisions
- b) To receive update on communications with ESC Planning Department and SCC Flood and Water Management team, with reference to the Surface Water Draining Plan for the former Crown Nursery Site

9. Community Hall Upgrade:

- a) To receive update on the project for refurbishing the Community Hall Toilets from the Hall Committee
- b) To agree which funds to use for the Project (CIL or Reserves)
- c) EV Charging Point – To receive update on the current position.

10. Projects List:

- a) To receive update on D-Day commemorations 2024
- b) Wild about Wickham - update on potential for Wild about Ufford following 3rd February launch at Wickham Market
- c) Emergency Plan – To receive update from Cllrs. Bennett and Hawthorne on establishing an Emergency Plan

11. Finance Matters:

- a) To receive and Accounts as of 31st January 2024
- b) To receive update on moving funds to a CCLA Account
- c) To review the Internal Controls observed by the Council and the Appropriateness of the Internal Auditor.
- d) To authorise a Councillor to become a Bank Signatory
- e) To authorise the following Invoices for Payment:
 - i. J Hallett (Salary and Expenses) £1,061.73
 - ii. SCC Pension Fund (Clerk's Pension) £318.63
 - iii. D Findley (Water Testing Consumables) £46.50
 - iv. K N Coe (Maintenance) £260.00
 - v. Thurlow Nunn Standen Ltd (Wheel) £46.06
 - vi. *Any invoice coming forth*
- f) To note Payments made since last meeting:
 - i. RAL Display and Marketing Ltd (Display Boards) £210.00
- g) To note Payments received since last meeting:
 - i. None

12. Documentation – To confirm the review of:

- a) Code of Conduct (2020) – *link sent to Councillors on 31st Jan 2024*

13. To receive reports on meetings attended on behalf of the Council, to include...

- a) Community Partnership Meeting on 25th January - David Findley summary to note

14. To receive agenda items for next meeting and agree date of Next Meeting (19th March 2024)

Judi Hallett - Clerk to the Parish Council (15th February 2024)

Please be aware that recording of meetings is probable