



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 21ST NOVEMBER 2023 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. To receive nominations for Co-option of a Councillor (2 vacancies) and to sign the Declaration of Acceptance of Office
4. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
5. To sign Minutes of the meeting dated 31st October 2023
6. Planning - To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/23/3492/FUL | Construction of 1 dwelling at Hungarian Lodge, High Street, Ufford
7. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, to include:
 - a) Draft letter composed by Ufford resident re drainage at the former Crown Nursery
8. Projects List:
 - a) To receive update on potential costs for refurbishing the Community Hall Toilets and Kitchen
 - b) To discuss building/providing a Public Toilet at the Community Hall, considering information received from Melton PC

Please be aware that recording of meetings is probable

9. Emergency Plan – To discuss establishing an Emergency Plan

10. Finance Matters:

- a) To receive and Accounts as of 31st October 2023
- b) To discuss Grant Requests for April 2024 payment
- c) To discuss the draft Budget for 2024/25 and the suggested Precept request
- d) To ratify decision to implement new Pay Scale for Clerk, as from 1st April 2023
- e) To authorise the following Invoices for Payment:
 - i. J Hallett (Salary and Expenses) £998.48
 - ii. SCC Pension Fund (Clerk's Pension) £297.32
 - iii. STC Solutions Ltd (CCTV Camera at Community Hall) £524.40
 - iv. K N Coe (Maintenance) £100.00
 - v. Hirst Signs Ltd (BMX Sign) £150.00
 - vi. Thurlow Nunn Standen (items for Woods Group) £298.04
 - vii. *Any invoice coming forth*
- f) To note Payments made since last meeting:
 - i. None
- g) To note Payments received since last meeting:
 - i. None

11. Highways/Footpaths:

- a) To receive Quarterly Footpath Report
- b) Update on recent accident at Ufford Triangle

12. Documentation – To discuss the Healthy Environments and Rural Development Supplementary Planning Documents (Draft) from East Suffolk Council

13. To receive reports on meetings attended on behalf of the Council

14. To discuss if Ufford wish to take part in any celebrations of the 80th Anniversary of the D-Day Landings, in June 2024

15. To receive agenda items for next meeting and agree date of Next Meeting (19th December 2023)

Exclusion of the press and public from this item by virtue of Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the matter to be discussed

16. Neighbourhood Plan:

- a) To receive an update on the work done by NP Steering Group and the progress of the Draft Plan

Re-Entry of Press and Public

Judi Hallett - Clerk to the Parish Council (16th November 2023)