



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 31ST OCTOBER 2023 THE COMMUNITY HALL, THE AVENUE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 19th September 2023 and 2nd October 2023
5. Planning - To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/23/4047/CON - Consultation - Install an underground chamber with ducting, and an OLT (cabinet) within the grass verge - Ufford Depot, Yarmouth Road, Ufford
 - b) DC/23/4073/CON - Consultation - Install above ground cabinets (in order to house electronic equipment) - 1 Redwood Terraces, Parklands, Ufford
6. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports.
7. Project Updates – To receive updates on the following projects:
 - a) Deben Water Quality Project
 - b) Sogenhoe Chapel Field Walk
8. Future Projects List – To review list and confirm ranking

Please be aware that recording of meetings is probable

9. Recreation Ground and Parklands Woods:

- a) To receive update on the BMX Track within Parklands Wood.
- b) To discuss transfer of funds to Woodlands Group account for consumables
- c) To discuss report from Cllr. Hawthorne on Chain Saw Training and purchase of new tools and equipment.

10. Finance Matters:

- a) To receive and Accounts as of 30th September 2023
- b) To discuss the quote for the One BMX Track Signs (£105.00 + VAT)
- c) To discuss quote to replenish the Boules Terrain (£394.70 + VAT minus contribution from Boules Club of £160.00)
- d) To ratify decision to spend on three Woodlands Projects and additional safety equipment required for the Chain Saw Course (£320.00)
- e) To authorise the following Invoices for Payment:
 - i. R Forge (Fuel for Footpaths Cutting Equipment) £9.90
 - ii. D Findley (Phosphate Tests – 25 + 50 e-coli plates) £140.29
 - iii. SALC (6 Months' Payroll Provision and Clerk's attendance at Conf) £75.60
 - iv. Ufford Community Hall (Hall Hire for 7 meetings) £140.00
 - v. Matthew Allen (Reducing of 2 dead Oak Trees) £1,080.00
 - vi. Friends of Parklands Wood (Consumables) £200.00
 - vii. K Rogers (Grant for Travel Costs) £100.00
 - viii. Thurlow Nunn Standen Ltd (Oil and Gloves) £14.26
 - ix. *Any invoice coming forth*
- f) To note Payments made since last meeting:
 - i. J Hallett (Salary and Expenses) £834.57
 - ii. SCC Pension Fund (Clerk's Pension) £237.85
- g) To note Payments received since last meeting:
 - i. ESC (CIL Payment) £976.93

11. Highways/Footpaths:

- a) To discuss Cllr. N Smith's attendance at the Joint Parishes Transport Initiative workshop on 15th November
- b) To receive report on recent flooding in the parish

12. To receive reports on meetings attended on behalf of the Council:

- a) Community Partnership Meeting (D Findley)
- b) CP Bio Diversity Group (D Findley)

13. To acknowledge work of locum Clerk, Mrs Johnson.

14. To receive agenda items for next meeting and agree date of Next Meeting (21st November 2023)

Exclusion of the press and public from this item by virtue of Public Bodies (Admissions to Meetings) Act 1960 s1 (2) because of the confidential nature of the matter to be discussed

15. Neighbourhood Plan:

- a) To receive an update on the work done by NP Steering Group and the progress of the Draft Plan

Re-Entry of Press and Public

Judi Hallett - Clerk to the Parish Council (26th October 2023)

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