



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
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NOTICE OF THE UFFORD PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 18th JULY 2023 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Co-option of a Councillor and signing of the 'Declaration of Acceptance of Office' form
4. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
5. To sign Minutes of the meeting dated 20th June 2023
6. Planning - To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/23/2423/TPO - ESCC/57/00031 A1 Tree located on communal land close to entrance to Nicholls Close T1 Oak - Reduce east-south-east section of lowest southern limb from 12m radial spread by up to 3 metres at Parklands, Ufford
 - b) DC/23/2470/TPO - ESCC/57/00031 - Located on soft dirt banking north end of garden (tree survey from Elite Tree Services) - T1 Sycamore - Fell to ground level at The Walk, Lower Road, Ufford
 - c) DC/23/2661/FUL - Replacement garage/garden store at Brook House, High Street, Ufford
7. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, including:
 - a) DC/22/4985/FUL – Dwelling at Hungarian Lodge, Lodge Road – To discuss forthcoming ESC Planning Committee (South) Meeting and attendance
 - b) To discuss Car Boot Sale on the field adjacent to the B1438 at Ufford/Pettistree border

Please be aware that recording of meetings is probable

8. Ufford Community Hall – To discuss new agreement for Plug In Suffolk EV Charging units and early withdrawal of support for the project from SCC.
9. Neighbourhood Plan:
 - a) To receive an update on the work done by NP Steering Group
 - b) To receive an update on funding for 2023/2024 and to request further funds are made available to the project from the CIL funds (£1,500)
10. Finance Matters:
 - a) To receive and Accounts as of 30th June 2023
 - b) To discuss payment to Ufford resident for grass cutting he carries out in Parklands and Parklands Wood
 - c) To discuss installing a new Dog Bin at Goldsmiths (approx.. £250.00)
 - d) To Chainsaw use courses for two FPW members (full cost tbc)
 - e) To authorise the following Invoices for Payment:

i. J Hallett (Salary and Expenses)	£828.12
ii. SCC Pension Fund (Clerk’s Pension)	£237.85
iii. HMRC Cumbernauld (Clerk’s PAYE)	£265.86
iv. SC Norse Ltd (Grass Cutting up to June 2023)	£101.74
v. K N Coe (Maintenance jobs at Rec)	£150.00
vi. TNS (Strimmer Line)	£56.40
vii. <i>Any invoice coming forth</i>	
 - f) To note Payments made since last meeting:
 - i. None
 - g) To note Payments received since last meeting:
 - i. None
11. Project Updates – To receive updates on the following projects:
 - a) Deben Water Quality Project
12. Recreation Ground and Parklands Woods:
 - a) To open discussion on management of the leylandii hedge between the Football pitch and The Avenue – Initial quote for removal = £6,750 (+ VAT)
 - b) To discuss work required to two dead Oak Trees – felling total £1,200 – (within TPO so Planning Permission also required)
 - c) To discuss if UPC wished to take part in the 6th June 2024 National Beacon Lighting project to commemorate the 80th anniversary of the D-Day Landings.
 - d) To discuss refreshing the surface of the Boules Court
 - e) To discuss the BMX Track within Parklands Wood.
13. Highways/Footpaths:
 - a) To receive quarterly report from Footpaths Warden
14. Documentation – To review and adopt:
 - a) Communications Policy (July 2023) – *re-sent on 12th July*
15. To receive reports on meetings attended on behalf of the Council

16. To receive agenda items for next meeting and agree date of Next Meeting (15th August 2023 – if required)

Judi Hallett - Clerk to the Parish Council (13th July 2023)