



UFFORD PARISH COUNCIL

Mrs Judi Hallett, Clerk to the Council
Manor Farm, Hollesley, Woodbridge Suffolk IP12 3NB

Tel: 01394 411405 / 07739 411927 ufford.pc@hotmail.com

NOTICE OF THE UFFORD PARISH COUNCIL ANNUAL MEETING TO BE HELD ON TUESDAY 20TH JUNE 2023 THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £50.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of the meeting dated 23rd May 2023
5. Planning - To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/22/4985/FUL - Construction of 1 dwelling at Hungarian Lodge , High Street, Ufford (reopening of consultation by ESC)
6. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, including:
 - a) To discuss how Planning Applications are notified to neighbouring properties and if UPC requires a policy on this matter
 - b) To discuss Car Boot Sale on the field adjacent to the B1438 at Ufford/Pettistree border
7. Neighbourhood Plan:
 - a) To receive an update on the work done by NP Steering Group
 - b) To receive an update on funding for 2023/2024.
8. Councillor Responsibilities – To discuss an degree areas of interest/responsibility for each Councillor.

Please be aware that recording of meetings is probable

9. East Suffolk Climate Action Framework – To discuss how Ufford PC can be involved in this

10. Finance Matters:

- a) To receive and Accounts as of 31st May 2023
- b) To receive an update on converting the Reserves Account in to an interest earning Savings Account
- c) To authorise attendance on a Chain Saw Safety Course for a member of the FPW (cost £tbc)
- d) To authorise the following Invoices for Payment:
 - i. J Hallett (Salary and Expenses) £1,015.88
 - ii. SCC Pension Fund (Clerk's Pension) £297.32
 - iii. Thurlow Nunn Standen Ltd (Strimmer Nylon) £22.50
 - iv. *Any invoice coming forth*
- e) To note Payments made since last meeting:
 - i. None
- f) To note Payments received since last meeting:
 - i. None

11. Project Updates – To receive updates on the following projects:

- a) Deben Water Quality Project

12. Recreation Ground and Parklands Woods:

- a) To receive report on the Resource Shed repairs
- b) To open discussion on management of the leylandii hedge between the Football pitch and The Avenue
- c) Playpark - to discuss recent incidents at the Park and consider additional reporting measures

13. Ufford Charities - To discuss and agree appointment of Sue Wright as the Ufford Parish Council representative Trustee for the Board of the Ufford Charities

14. Highways/Footpaths:

- a) To discuss whether to attend and support the Video Conference to call for 20 Mph in all Suffolk Villages

15. Documentation – To review and adopt:

- a) Communications Policy (June 2023) – *sent to all on 14th June 2023*

16. To receive reports on meetings attended on behalf of the Council

17. To receive agenda items for next meeting and agree date of Next Meeting (18th July 2023)

Judi Hallett - Clerk to the Parish Council (15th June 2023)