



UFFORD PARISH COUNCIL

Mrs Judi Hallett, *Clerk to the Council*
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**NOTICE OF THE UFFORD PARISH COUNCIL MEETING
TO BE HELD ON TUESDAY 18th APRIL 2023
THE PARISH HALL, CHURCH LANE, UFFORD, AT 7.00pm**

All Parish Councillors are summoned to attend a meeting of the Parish Council as detailed above.
All public and press are also cordially invited.

Agenda

1. Apologies for absence
 - a) To Receive Apologies
 - b) To Accept Apologies
2. To receive any:
 - a) Declarations of Pecuniary Interest in Agenda Items
 - b) Declarations of Non-Pecuniary Interest in Agenda Items
 - c) Applications for Dispensation on Agenda Items
 - d) Declarations of Gifts or Hospitality received over the value of £25.00
 - e) Notification of Lobbying with reference to any Planning Application to be discussed
3. Public Session (15 mins max):
 - a) Reports or comment from any members of the public
 - b) Reports or comment from ESC and SCC Councillors
4. To sign Minutes of meeting dated 21st March 2023
5. Election:
 - a) To receive notification of the Nominations for Council and confirmation that all Nominees were automatically elected
 - b) To complete the Election Expenses Forms
6. To discuss and agree response to the following Planning Applications or Appeals:
 - a) DC/23/0965/OUT Outline Application (all matters reserved save for access) - Construction of up to four dwellings and garages - Part Former Crown Nursery , High Street, Ufford
 - b) DC/23/1296/TCA - 1no. Group of 8x Lime (marked red on plan) - Crown reduce in height by up to 5 metres - Dower House, Lower Street, Ufford
7. To acknowledge previous months list of ESC Planning decisions and to discuss any other planning matters or reports, including:
 - a) St Andrews Place, Melton - Appeal decision by Planning Inspector

Please be aware that recording of meetings is probable

8. Neighbourhood Plan:
- a) To receive an update on the work done by NP Steering Group
 - b) To report on plans for potential landowner discussions regarding development sites
 - c) To receive an update on funding for 2023/2024
9. Lobby Groups:
- a) To further discuss working with the East Suffolk Planning Alliance (ESPA) Joint Parish Traffic Initiative (JPTI)
10. Finance Matters:
- a) To receive and agree End of Year Accounts to 31st March 2023
 - b) To receive and accept Internal Auditor's Report for 2022/23 and 'Annual Internal Audit Report' within Part 3 of the Annual Governance and Accountability Return 2022/23
 - c) To agree and complete Section 1 of Part 3 of the Annual Governance and Accountability Return 2022/23
 - d) To agree and complete Section 2 of Part 3 of the Annual Governance and Accountability Return 2022/23
 - e) To agree the CIL Report as at 31st March 2023
 - f) To agree the Reserve Allocations as at 1st April 2023
 - g) To agree the Internal Control Statement for year ending 31st March 2023
 - h) To discuss a grant to the White Lion and Crown Inn to assist with expenses for the Kings Coronation.
 - i) To authorise the following Invoices for Payment:

i. J Hallett (Salary and Expenses)	£969.16
ii. SCC Pension Fund (Clerk's Pension)	£246.50
iii. HMRC Cumbernauld (Clerk's PAYE)	£260.86
iv. K Bennett (Warm Room Expenses)	£5.35
v. Suffolk.Cloud (Website Hosting)	£150.00
vi. St Mary's Church Ufford (Grant for Church Flowers)	£250.00
vii. Groundwork UK (Unspent NP Grant)	£3,101.57
viii. SALC (Annual Subscription)	£378.21
ix. Trevor Brown (Internal Audit)	£210.00
x. <i>Any invoice coming forth</i>	
 - j) To note Payments made since last meeting:

i. Suffolk County Council (Street Lights)	£653.74
ii. Rachel Leggett (Part Payment of Stage 3 of NP)	£585.00
 - k) To note Payments received since last meeting:

i. Astco Recycling (Clothes Bank)	£9.00
ii. Ufford Tennis Club (Ground Rent)	£350.00
iii. Ufford BMX Club (Insurance contribution for 2022/23)	£200.00
11. Project Updates – To receive updates on the following projects:
- a) Placecheck Data Actions
 - b) Water Testing of Deben at Hawkeswade Bridge
12. Recreation Ground and Parklands Woods:
- a) To receive update on the Kings Coronation Celebrations
 - b) To discuss setting up an additional CCTV Camera at the Recreation Ground

13. Ufford Community Hall:

- a) To discuss setting up a regular 'Coffee and Chat' event
- b) To receive an update on Woodbridge Town Youths using the Football Pitch

14. Highways/Footpaths:

- a) To receive information regarding possible Pelican Crossing on High Street and to determine how to take this matter forward
- b) To acknowledge receipt of Traffic Survey carried out on the High Street in Feb/March 2022
- c) To receive report on establishing official 'Passing places' in The Avenue and an alternative to this in establishing better signage
- d) To acknowledge receipt of communications from Historic England and ESC Conservation Team with reference to concerns for Hawkeswade Bridge.

15. To receive reports on meetings attended on behalf of the Council

16. To receive agenda items for next meeting and agree date of Next Meeting (23rd May 2023)

Judi Hallett - Clerk to the Parish Council (13th April 2023)